



onslow community spirit fund

application guidelines



supporting community projects in onslow

supporting onslow

Onslow community members are invited to apply for funding of up to \$5,000 through the Community Spirit Fund program.

Applications are open to local organisations who contribute to programs, activities and events that benefit the community of Onslow.

The Community Spirit Fund focuses on activities that contribute to one or more of the following focus areas:

health, with a focus on:

- Promoting healthy lifestyle choices that lead to improved quality of life and well-being
- Training for health workers in regional or remote communities
- Supporting greater access to key health services for regional and remote communities

education, contributing to:

- Enhanced numeracy and literacy
- Supporting education, training and employment
- Encouraging equal access
- Encouraging school attendance
- Supporting education programs that foster learning in STEM (science, technology, engineering and mathematics)

economic development, with a focus on:

- Assisting local businesses to be competitive and to meet industry and Chevron contracting standards
- Encouraging new and diverse business to provide local goods and services in the community
- Supporting job readiness and entrepreneurial skills

environment, aiming to:

- Strengthen community awareness and engagement in environmental conservation
- Support for environmental stewardship in the community
- Support for biodiversity

sense of community, to:

- Contribute to community vibrancy
- Contribute to participation and access
- Celebrate local culture

eligibility:

To be eligible, your organisation must be:

- An incorporated, not-for-profit organisation/ institution providing services to the Onslow community
- A not-for-profit education institution
- A local government authority
- Not-for-profit bodies or groups that are not incorporated must be affiliated to an incorporated organisation which is willing to host your donation on your behalf

If an affiliated incorporated organisation is hosting your donation, you must be able to provide a letter of support from the host organisation.

your application needs to:

- Identify a project, program or activity that will benefit the community of Onslow
- Be aligned to one or more of our five focus areas
- Not replace government funding
- Demonstrate appropriate governance and capacity to manage the project and use of the funds
- Utilise the funding to foster the development of capability and /or capacity amongst members of the local community

ineligible applications include:

- Activities that do not benefit the community of Onslow
- Political contributions and business memberships
- Requests from individuals
- Requests for travel, study support, conferences, fundraising or medical treatment
- Requests from religious organisations for religious purposes
- Ongoing operating costs or retrospective project costs for capital works

GST:

All applications should be submitted inclusive of Goods and Services Tax (GST). If your organisation is registered for the Australian GST your organisation will be entitled to claim for GST on the sponsorship amount.

government officials:

As a US incorporated entity, Chevron must comply with US Foreign Corrupt Practices Act. Accordingly, as part of your application we will require some information to assist in reviewing your request. This information assists us in processing your application in a timely manner and includes an overview of any government officials that have an involvement in your organisation or affiliated host organisation. Government officials that should be noted in Part 2 of your application include any board members, national patrons, national ambassadors, management, executive staff or the like that hold any of the following positions:

- Government positions for example, those employed at a government agency (Department of Health, State Development, etc), a state or federally funded education institution (universities, TAFE, etc), or a government trading enterprise (Western Power, LandCorp, etc)
- Government officials, for example local government councillors or Members of Parliament
- Government affiliations via committee or board roles
- The partner/parent/child to a prominent government official or employee as identified above

application format:

- Only applications using the standard application form will be accepted
- Applications are only accepted during the application window. Check our [website](#) for details.
- Organisations can apply for up to \$5,000 per calendar year. This may be in the form of one application for numerous projects for a total of \$5,000 or separate applications totalling \$5,000. We encourage organisations to make one application where possible.

how to apply:

If your project is eligible, complete the [application form](#).

If you have any questions about the application process or are unsure whether your project is eligible please contact:

Tiffany Winch-Buist
Chevron Partnership Advisor
0433 186 516
spirit@chevron.com

You will receive a response on the progress of your application within four weeks of the application round closing.

application process:

